

**Position Description for SW Region Accreditation Committee  
March 30, 2000**

**Position:** Member

**Tenure:** Three year term

**Position Requirements:** Clinical Member or ACPE Supervisor/ Associate Sup.

**Job Responsibilities:**

1. Meet twice each year on dates sufficiently in advance of the Spring and Fall meeting of the National Accreditation Commission (Usually March and April).
2. Other meetings or telephone conferences meetings may be called as needed and/or determined by the chair.
3. Serve on a Site Team as member or as chair.
4. Consult as needed/requested by colleagues in the region as it pertains to accreditation process and procedures.
5. Review annual reports of CPE Centers.
6. Regional Reviewer of Site visits.

**Completed by:** Mary Stewart Hall, Chair  
SW Region Accreditation Committee