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REGIONAL CERTIFICATION COMMITTEE GIVES OK TO TWO FOR CANDIDATE

CAM HOLZER AND SYLVIA KLAUSER

were certified as Candidates by the Regional Certification Committee meeting in Houston September 20. Cam is in training at the McFarland Institute in New Orleans and Sylvia is at MD Anderson in Houston. Stephen Saunders also met the committee for readiness.



Sylvia Klauser and Cam Holzer

PERSONNEL COMMITTEE MEETS IN HOUSTON



Lerrill White, Mark Hart and Michael Doane

The Personnel Committee of the Region met recently in Houston for their inaugural meeting of a three year term. This is a committee of the Leadership Council appointed by the Chair of the Region. It supports and evaluates the work of the Regional Director. Lerrill White is chair of the committee. Members are Michael Doane, Mark Hart and Jennie Lammons.

AROUND THE REGION

Deborah Whisnand is now supervising at Brooke Army Hospital in San Antonio. Methodist in San Antonio closed its CPE program in August.

Ruth Schulenberg has moved from Baylor Medical Center to Bay Area Center for CPE in San Francisco.

John Thomas and Richard Dayringer are supervising the program at Tulsa Hillcrest as interim supervisors.

Tom Daughtery continues as intentional interim at Valley Baptist in Harlingen.

Michael Doane continues as interim at Spohn Hospital in Corpus.

**SOUTHWEST
REGION ACPE
2007 Leadership
Roster**

**LEADERSHIP
COUNCIL**

('08) Chair:
Carlos Bell

('08) Secretary: Lee
Ann Rathbun

('07) Treasurer:
Michael Doane

('07) At-Large:
Carolyn Barksdale

('08) At-Large:

('08) Chair-elect:
Doug Watts

('09) At-Large: Lerrill
White

**ACCREDITATION
COMMITTEE**

**('07) Melissa Walker-
Lockett (Chair)**

('07)
Robin Aplet

('07)
Paul Robertson

**('08) Michael
Schirmacher**

**('08) Carolyn
Barksdale**

('08)

('09) Miriam Berger

('09) Witek Nowosiad

('09) Gene Huffstutler

PRAYER CONCERNS

Linda Wilkerson's (Parkland, Dallas) nephew is preparing for bone marrow transplant. You can follow this journey and send words of encouragement by going to www.caringbridge.org/visit/littled

John Takacs (Methodist, Dallas) continues successful rehabilitation from back surgery.

Luis Rodriguiz (Harris County, Houston) is back at work after a heart attack.

STRATEGIC TASK FORCE MAKES GRANTS

The Southwest Region through its Strategic Task Force has made grants to two Supervisors in Training. One for \$1800 to assist with tuition and another for \$1800 to pay for coaching to meet a committee for Associate. The funds for these grants are from money set aside by the Leadership Council to fund Strategic Initiatives. Contact Bill Carpenter Regional Director for information or to apply for a grant. Grants must advance the strategic initiatives identified by the Task Force and adopted by the region.

STRATEGIC PLANNING TASK FORCE REPORT

Mission Statement

The Southwest Region ACPE exists to create and enable Pastoral Education to occur in accredited ACPE centers with certified ACPE supervision. This purpose presupposes that an inclusive prophetic witness is an integral component to creative pastoral formation and theological education.

Vision Statement

To be recognized as the premier provider of Clinical Pastoral Education and Supervisory Training in the Southwest Region.

I. Develop and Nurture Relationships to Centers of Theological Education

Action

- A. Create a task force to initiate and develop seminary relationships for the sake of substantive dialog about pastoral and theological education.
- B. In collaboration with seminaries, establish regular CPE Days.

II. Encourage a Culture of Caring Among Supervisors in the Southwest Region.

Action

- A. Explore ways to equalize regional meeting expenses.
- B. Develop a structure within the region to facilitate sub-regional continuing education and community.

BUDGET & INVESTMENT COMMITTEE

('07) Michael Doane
(Chair)

('07) Mark Grace

('08) Bob Powell

('08) JoAnn Garma

('09) John Takacs

('09) Cynthia "Cyd"
Thomas

CERTIFICATION COMMITTEE

('07) Susan Nance
(Chair)

('07) Kofi Adzaku
(Chair-elect)

('07) Wayne Menking

('08) Ed George

('08) Mark Grace

('08) Ron Somers-
Clark

('09) Celsa Ayala-
Coloma

('09) Mary Stewart
Hall

('09) Larry Smith

REPRESENTATION & NOMINATIONS COMMITTEE

('07) Steve Goss

('07) Celsa Ayala-
Coloma

('08) Doug Watts

('08) Lee Ann
Rathbun

III. Increase Awareness and Develop Pastoral and Educational responses to the Rapidly Growing Faith and Ethnic Diversity among Us.

Action

- A. Increase cross cultural competency.
- B. Encourage interfaith education and dialog

IV. Identify and Develop Potential Context and Sites for New Centers.

Action

- A. Create a standing committee to explore, consult and assist the development of new ACPE centers.
- B. Encourage stronger relationships between centers and adjudicatories

V. Create "Evangelistic" Spirit for CPE especially in the Recruiting and Development of New Supervisors.

Action

- A. Sponsor SIT Recruitment Day.
- B. Provide funds for Supervisory Education Students to attend Regional Meeting.

PEER REVIEW REPORTS

It is the Regional Director's responsibility to keep track of peer review activities. As RD, I will assume that everyone is due for peer review as of October 2007. I realize that many of you are current with your peer review and if that is true will you please send me an e-mail giving me the date, place and the names of persons participating. Some of you have sent reports to the RD's office during the last eighteen months. If so, will you remind me via e-mail and I can look up your report. I think we can all be current by this time next year. If you are in an isolated area, we can help you make arrangements to participate in peer review.

Peer Review is now required of every CPE Supervisor "at least every five years and in accordance with regional procedures" (*The Standards of the ACPE*, Section 314.6). In March of 1994, the Leadership Council considered and passed the following as the Southwest Region's policy for Peer Review; it was amended in March 1997 and October 2007.

Basic Principles of Peer Review

1. Peer Review works best when initiated by the CPE Supervisor for the purpose of reviewing one's work as a Supervisor. This is done to minimize defensiveness and encourage collegiality.
2. Peer Review is a "local" issue, which can best be worked out on a local level. By "local" we are referring to the CPE Center in which a supervisor practices supervision.

(’09) Deborah Whisnand

(’09) David Jenkins

**RACIAL/ETHNIC
MULTI-CULTURAL
COMMITTEE**

(’07) Paul Polk

(’08) Jose Cedillo

(’08) Luis Rodriguez

(’09) Cindy Graber

(’09) Sam Naidoo

**ACPE NATIONAL
OFFICES**

**Board of
Representatives:**

(’07) Mark Hart

(’08) Jenny Lannom

**Certification
Commission:**

(’07) Gina Bethune

(’09) Susan Nance

(’11) Kofi Adzaku

**Accreditation
Commission:**

(’07) Melissa Walker-Luckett

**Professional Ethics
Commission:**

(’07) Karrie Oertli

**Standards
Committee:**

(’07) Leo Blanchard

3. Peer Review is not to be confused with our Certification or Professional Ethics processes. Peer Review assumes the Supervisor is engaging peer feedback for reflection, learning, and growth in the art of pastoral supervision. Peer Review occurs best in an environment of collegiality and support.

4. Peer Review is required every five years by the ACPE *Standards*. A record of the review is to be sent by the Supervisor to the Regional Director who will monitor compliance.

Philosophy

Peer Review is a process where CPE Supervisors initiate review of the art of their supervisory practice with other colleagues. This review will include at least one other CPE Supervisor and may include others, i.e., additional Supervisors, chaplains, or members from other disciplines. The person initiating the review will decide whom to involve in the review process.

Methodology

Since the local review is the best Peer Review, the process will originate with the Supervisor in the CPE Center. A record of the review will be sent to the Regional Director. The record is to include the name of the Supervisor, the names of the persons who participated in the Peer Review, and the date and location of the Peer Review.

The five-year period for Peer Review of Supervisors began in 1994 with the adoption of these Peer Review guidelines. The five-year requirement for Supervisors certified after 1994 begins at the date of their certification.

The method of the review is left to the choice of the Supervisor. Means in use or possible for use are included here as examples.

1. Several Centers with multiple Supervisors are doing Peer Review amongst themselves. Some schedule these as part of their regular staff meetings. Others are doing this review by presenting their work during Supervisory Training seminars.

2. Supervisors involved with Supervisory Candidates are gathering once a quarter with other Supervisors doing the same. They gain feedback on their work from other Supervisors during the consultation. Once, in late 1992, these same Supervisors did a more formal Peer Review by breaking into small groups and presenting their material. The material was of the Supervisor’s choosing.

3. There have been geographical or interest-based groups meeting regularly for years in our region. For example, Supervisors meet in the Dallas, Houston, and Lubbock areas. In one region, several women Supervisors meet for retreats. Each of those settings would be a potential place where review could be accomplished.

4. Presentation material can be of a variety of types. Review can be based on ever developing learning theories or the presentation of work with specific students. Presentation of the supervisory process, which is not working well, is certainly a good beginning for review. Final evaluations of students and the Supervisor may be used to see how each experiences the other. Perhaps the section on supervision in the evaluations may be a good beginning point for review.

Frequency

Peer Review should happen as often as is helpful for the Supervisor and only at the Supervisor’s initiative; however, Peer Review shall be done at least every five years according to the ACPE *Standards*.

ONLINE STUDENT UNIT REPORTING

Attention ACPE Supervisors: It's finally here and ready for you to use!

Directions for using the On-line Student Unit Reporting System:

Log into Members Only! of the ACPE website. Contact the National Office for assistance with your login and password: Call 404-320-1472 or send an email to webmaster@acpe.edu.

After you login, look for a link called Communities above the Welcome! Message.

Click on Communities and look for the Supervisors Community.

Click on Supervisors. (This is restricted to CPE Supervisors, Associate Supervisors, and Retired Active Supervisors.)

Click on Entry to Student Unit Reporting. Do not worry about the date displayed – It will always show Wed, August 22, 2007 2:27PM as the moment the page was first uploaded.

Click in the yellow box where it says Click Here. Please be patient – it will take several moments for the page to load.

The Input page has many drop-down choices for your convenience. The end date cannot be more than one week into the future. All fields regarding a student must be completed. When you are done, the Submit button is in the lower right hand corner. A copy will be submitted automatically via email to both the National Office and the Regional Director for that Center. After you submit your report, there is an option to print a copy for your records.

Although Standards require that unit reports be signed by the Supervisor, this submission is tied to the Supervisor's personal login, which is equivalent to his/her signature. Please do not send an extra signed copy to the National Office – we are trying to save time and paper with this process!

Regional Directors will utilize the procedures of their respective regions to invoice or receive payment for student units. The ACPE national office will continue to invoice centers annually for the Annual Accreditation Fee that is based on the number of student units offered.

You may print a copy of these instructions to use for easy reference: [Directions for Using the On-Line Student Unit Reporting](#) .

REM INVITATIONAL

Memphis, Tennessee April 2-5, 2008

Application for partial Scholarship to Attend the National REM Invitational for ACPE Students in the Southwest Region

Please fill out the following:

Name:

ACPE Center:

Current Position:

Mailing Address:

Phone number:

Racial, Ethnic Multicultural Background:

Amount Requested:

Is your center willing to co-sponsor you to attend the conference?

Yes ___ **No** ___

If not, how will you cover the remaining amount of the expenses?

Attach a two-page essay elaborating on:

- 1) Your desire and motivation to attend REM Invitational**
- 2) How attending REM Invitational will benefit your CPE process.**

Requirements to receive a partial scholarship:

- fill out the application and send it to the REM Committee Chair on or before the deadline of January 15, 2008.
- if awarded, do **attend** the conference
- write a reflection **within two weeks of returning** from the REM Invitational which will be shared with the Regional Membership via the Region's webpage and newsletter.

Please send or email (preferred) your full application to:

José Cedillo, BCC, ACPE Associate Supervisor
SWRACPE Racial Ethnic Multicultural Committee Chair
1406 Pine Ash Ct.
Pearland, TX 77581
Fax: (512) 324-2073 (At Seton on Tuesdays)

If you have any questions please contact me at:

281-386-7261 cell; 281-482-4688 hm; Office#1: (512) 324-2120; office#2: (409) 935-0169.

icedillo@aol.com, icedillo@seton.org, or icedillo@amedhomehealth.org

PROPOSED BUDGET FOR 2008

The Regional membership will vote on the proposed budget at the regional business meeting to be held at the Adolphus Hotel during the National Conference from 10:30 am -12:00 pm on Friday, October 26, 2007.

Southwest Region of the ACPE PROPOSED BUDGET FOR THE YEAR 2008

REVENUE

Account Description		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
3010	Student Unit Fees	13,000.00	20,000.00	23,000.00	15,000.00	71,000.00
3020	Accreditation Fees	1,500.00	500.00	0.00	0.00	2,000.00
3030	Certification Fees	500.00	0.00	500.00	0.00	1,000.00
3040	Conference Reg	13,000.00	0.00	0.00	0.00	13,000.00
3060	Revenue Sharing	0.00	0.00	0.00	0.00	0.00
3070	Interest	100.00	100.00	100.00	100.00	400.00
3080	Contributions	0.00	0.00	0.00	0.00	0.00
3090	Supr Assessment Fee	0.00	0.00	0.00	0.00	0.00
3100	Other Income (Net)	0.00	0.00	0.00	0.00	0.00
	TOTAL	28,100.00	20,600.00	23,600.00	15,100.00	87,400.00

EXPENSES

4010 Leadership Council		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
4011	Travel	1,000.00	0.00	1,000.00	0.00	2,000.00
4012	Food	500.00	0.00	300.00	0.00	800.00
4013	Lodging	800.00	0.00	500.00	0.00	1,300.00
4014	Miscellaneous	400.00	0.00	0.00	0.00	400.00
4015	Telephone	0.00	0.00	0.00	0.00	0.00
5060	Secretary	0.00	0.00	0.00	0.00	0.00
	Subtotal	2,700.00	0.00	1,800.00	0.00	4,500.00

4020 Accreditation Committee		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
4021	Travel	3,000.00	0.00	2,100.00	0.00	5,100.00
4022	Food	450.00	0.00	150.00	0.00	600.00
4023	Lodging	920.00	0.00	50.00	0.00	970.00
4024	Miscellaneous	0.00	0.00	100.00	0.00	100.00
4025	Secretary	0.00	0.00	0.00	0.00	0.00
4026	Supplies	0.00	0.00	0.00	0.00	0.00
4027	Telephone	0.00	0.00	0.00	0.00	0.00
	Subtotal	4,370.00	0.00	2,400.00	0.00	6,770.00

4030 Certification Committee		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
4031	Travel	1,000.00	300.00	0.00	1,400.00	2,700.00
4032	Food	1,000.00	50.00	0.00	300.00	1,350.00
4033	Lodging	100.00	250.00	0.00	900.00	1,250.00
4034	Miscellaneous	0.00	0.00	0.00	0.00	0.00
4035	Telephone	0.00	0.00	0.00	0.00	0.00
5060	Secretary	0.00	0.00	0.00	0.00	0.00
	Subtotal	2,100.00	600.00	0.00	2,600.00	5,300.00

4040	Professional Ethics		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4041	Travel	400.00	100.00	100.00	100.00	700.00
	4042	Food	0.00	0.00	0.00	0.00	0.00
	4043	Lodging	0.00	0.00	0.00	0.00	0.00
	4044	Misc & Mediation Fees	3,000.00	100.00	100.00	100.00	3,300.00
	4045	Attorney Fees	0.00	0.00	0.00	0.00	0.00
	4046	Telephone	0.00	0.00	0.00	0.00	0.00
		Subtotal	3,400.00	200.00	200.00	200.00	4,000.00

4050	Budget and Investment		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4051	Travel	1,200.00	0.00	0.00	0.00	1,200.00
	4052	Food	200.00	0.00	0.00	0.00	200.00
	4053	Lodging	0.00	0.00	0.00	0.00	0.00
	4054	Miscellaneous	200.00	0.00	0.00	0.00	200.00
	4055	Telephone	0.00	0.00	0.00	0.00	0.00
		Subtotal	1,600.00	0.00	0.00	0.00	1,600.00

4060	Standards		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4061	Travel	300.00	0.00	0.00	0.00	300.00
	4062	Food	0.00	0.00	0.00	0.00	0.00
	4063	Lodging	0.00	0.00	0.00	0.00	0.00
	4064	Miscellaneous	400.00	0.00	0.00	0.00	400.00
	4065	Telephone	0.00	0.00	0.00	0.00	0.00
		Subtotal	700.00	0.00	0.00	0.00	700.00

4070	Nominations Committee		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4071	Travel	1,500.00	0.00	0.00	0.00	1,500.00
	4072	Food	0.00	0.00	0.00	0.00	0.00
	4073	Lodging	0.00	0.00	0.00	0.00	0.00
	4074	Miscellaneous	200.00	0.00	0.00	0.00	400.00
	4075	Telephone	0.00	0.00	0.00	0.00	0.00
		Subtotal	1,700.00	0.00	0.00	0.00	1,700.00

4080	Development & LR		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4081	Travel	0.00	0.00	0.00	0.00	0.00
	4082	Food	0.00	0.00	0.00	0.00	0.00
	4083	Lodging	0.00	0.00	0.00	0.00	0.00
	4084	Miscellaneous	0.00	0.00	0.00	0.00	0.00
		Subtotal	0.00	0.00	0.00	0.00	0.00

4090	History		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4091	Travel	0.00	0.00	0.00	0.00	0.00
	4092	Food	0.00	0.00	0.00	0.00	0.00
	4093	Lodging	0.00	0.00	0.00	0.00	0.00
	4094	Miscellaneous	200.00	0.00	0.00	0.00	200.00
	4095	Supplies	0.00	0.00	0.00	0.00	0.00
	4096	Telephone	0.00	0.00	0.00	0.00	0.00
		Subtotal	200.00	0.00	0.00	0.00	200.00

4110	Racial Ethnic Minority (REM)		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4111	Travel	900.00	0.00	1,500.00	0.00	2,400.00
	4112	Food	0.00	0.00	125.00	0.00	125.00
	4113	Lodging	0.00	0.00	500.00	0.00	500.00

	4114	Miscellaneous	0.00	0.00	0.00	0.00	0.00
	4115	Scholarship	5,000.00	0.00	0.00	0.00	5,000.00
	4116	Telephone	0.00	0.00	0.00	0.00	0.00
		Subtotal	5,900.00	0.00	2,125.00	0.00	8,025.00

4140	Personnel Committee		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4141	Travel	300.00	0.00	300.00	0.00	600.00
	4142	Food	150.00	0.00	150.00	150.00	450.00
	4143	Lodging	200.00	0.00	200.00	0.00	400.00
	4144	Miscellaneous	0.00	0.00	0.00	0.00	0.00
	4155	Telephone	0.00	0.00	0.00	0.00	0.00
		Subtotal	650.00	0.00	650.00	150.00	1,450.00

4500	Regional Conference		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4510	Program	1,500.00	0.00	0.00	0.00	1,500.00
	4520	Travel	1,200.00	0.00	0.00	0.00	1,200.00
	4530	Meals/Lodging	7,500.00	0.00	0.00	0.00	7,500.00
	4540	Promotion	200.00	0.00	0.00	0.00	200.00
	4550	Hospitality	0.00	0.00	0.00	0.00	0.00
	4560	Other/Misc	150.00	0.00	0.00	0.00	150.00
	4561	Telephone	30.00	0.00	0.00	0.00	30.00
		Subtotal	10,580.00	0.00	0.00	0.00	10,580.00

5000	Regional Director's Office		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	5010	RDs Stipend	5,250.00	5,250.00	5,250.00	5,250.00	21,000.00
	5030	RDs Travel	1,100.00	1,100.00	1,100.00	1,100.00	4,400.00
	5040	RDs Payroll Tax	525.00	525.00	525.00	525.00	2,100.00
	5041	Telephone	50.00	50.00	50.00	50.00	200.00
	5050	Miscellaneous	50.00	50.00	50.00	50.00	200.00
	5060	Staff Salaries	0.00	0.00	0.00	0.00	0.00
	5080	Staff Travel	0.00	0.00	0.00	0.00	0.00
	5090	Staff Payroll Tax	0.00	0.00	0.00	0.00	0.00
	5100	Staff Education	0.00	0.00	0.00	0.00	0.00
	5110	Staff Misc	0.00	0.00	0.00	0.00	0.00
	5111	Pro Fees	575.00	575.00	575.00	575.00	2,300.00
		Subtotal	7,550.00	7,550.00	7,550.00	7,550.00	30,200.00

4200	Strategic Planning		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	4211	Tuition Assistance	750.00	750.00	750.00	750.00	3,000.00
	4212	Committee Coaching	1,000.00	1,000.00	1,000.00	1,000.00	4,000.00
	4213	New Center Seed Funds	1,250.00	1,250.00	1,250.00	1,250.00	5,000.00
	4214	SIT Day	500.00	500.00	500.00	500.00	2,000.00
	4215	Seminary Rep. Expenses	2,000.00	0.00	0.00	0.00	2,000.00
		Subtotal	5,500.00	3,500.00	3,500.00	3,500.00	16,000.00

6500	Office Services		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	6510	Utilities	0.00	0.00	0.00	0.00	0.00
	6520	Telephone	0.00	0.00	0.00	0.00	0.00
	6530	Miscellaneous	0.00	0.00	0.00	0.00	0.00
		Subtotal	0.00	0.00	0.00	0.00	0.00

7500	Information Services		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	7510	Printing	150.00	150.00	150.00	150.00	600.00
	7520	Supplies	150.00	150.00	150.00	150.00	600.00
	7530	Postage	150.00	150.00	150.00	150.00	600.00
	7540	Miscellaneous	150.00	150.00	150.00	150.00	600.00
	7550	Website: Dev. & Hosting	2,100.00	100.00	100.00	100.00	2,400.00
		Subtotal	2,700.00	700.00	700.00	700.00	4,800.00

8000	Professional Services		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Subtotals
	8010	Attorney Fee	0.00	0.00	0.00	0.00	0.00
	8020	Auditing Fee	2,750.00	0.00	0.00	0.00	2,750.00
	8030	Accounting/Bkpg	2,000.00	2,000.00	2,000.00	2,000.00	8,000.00
	8040	Other/Consultation	0.00	0.00	1,200.00	0.00	1,200.00
		Subtotal	4,750.00	2,000.00	3,200.00	2,000.00	11,950.00

Subtotal:	54,400.00	14,550.00	22,125.00	16,700.00	107,775.00
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TOTAL EXPENSES:

107,775.00

NET BUDGETED INCOME/EXPENSE:

-20,375.00

