

Southwest Region ACPE
Leadership Council Meeting
June 18, 2010

1. Welcome and Agenda.
 - a. The meeting was called to order at 10:00 AM.
 - b. Present were Doug Watts, Carolyn Barksdale, Wayne Menking, Theo Stewart, Jenny Lannom, Bill Carpenter, Satoe Soga and Don Breland.
 - c. Doug asked that some time be used to "catch up with each other." Each person had an opportunity to update the group with life and work situations.
2. Reports
 - a. **Treasurer's Report.** Ken Ramsey reported to the group via telephone. He reminded the group of the vote taken in Kansas vote to place our investments under the national office. This protects our investments and benefits the bottom line of the national office. We have about \$100K of investments with Legg Mason under the national office. In addition, we have about \$20K in CD'S that we will retain, plus what is in our checking account. This will be presented to the region in Austin. Jenny asked about the variances in the 2010 budget. Ken and Bill explained that the greatest negative variance has to do with the RD's travel. The region needs to develop clearer guidelines on the RD's travel so that budgeting can be more realistic. Ken was tasked with developing with B&I an adjustment to the 2010 budget and in the 2011 budget a more realistic travel budget for the RD. Also, the Personnel Committee should articulate the guidelines for the RD's travel. Wayne pointed out what appears to be an error in total figures for revenue and expenses in the 2010 budget. Ken replied that expenses outstrip income for the first quarter, (because of REM), but that will likely balance out in the remainder of the year.
 - b. **Regional Director's Report**
 - i. Changes in the Region.
 1. **Moves:**
 - John Tackas retired from Methodist in Dallas. He is now doing contract work at Baylor.
 - Susan Nance has left Memorial in Houston and joined the staff at St. Luke's in Houston.
 - Mary Stewart Hall has moved to Methodist in Dallas from Children's in Dallas.
 - Melissa Walker Luckett has moved from VA Dallas to Children's in Dallas.
 - Tom Daugherty retired supervisor is working at Memorial Herman.
 - Steve Smith has moved to VA Houston where he has begun the process for accrediting that program.
 - Ken blank is ready to begin an accredited program at the VA in Muskogee, OK.
 - Christus Health has begun a program in Shreveport. Michael Saxton put this program together with Dave Jenkins as supervisor. The region gave Christus \$2000 toward this program.
 - Cam Holzer, an SES from Seton in Austin has left the region and moved to Clarian Health, Indianapolis.

- Pat spelling, Supervisory Candidate, VA, San Antonio is being supervised by Bruce Messinger.

2. Celebrations:

- **Certified Full in Kansas City**
 - Jose Cedillo, MD Anderson;
 - Joe Roberts, VA Dallas
 - John Opiyo, Children's Dallas
- **Certified Associate in Kansas City**
 - Sylvia Klauser, MD Anderson
- **Accredited**
 - Baptist Health, Little Rock accredited to offer levels 1 and 2 and Supervisory CPE.

ii. On the horizon:

- I received a call recently that Methodist in San Antonio may be interested in starting a program again. They want to use a contract supervisor and do two extended units per year.
- Gene Hufstutler plans to retire at the end of the summer unit at McFarland in New Orleans. There are no plans to continue CPE after their accreditation ends in January of 2011.
- Terrell State Hospital in Terrell, TX is working to reestablish CPE in that setting. Dave Jenkins is set to begin a unit this fall.
- I visited Hospice of El Paso where there is interest in beginning a program.

iii. REM Report: The Southwest Region hosted the REM invitational in San Antonio in February. Harry Simmons worked with a committee from the region as well as his own group in Richmond. Attendance was not what they normally have (around 200) but I felt it was a good meeting. The ACPE board is working to combine the REM meeting and the national conference.

c. Board Report

- The Board of Representatives is scheduled to conduct a phone conference on July 22, 2010. The primary purpose is to discuss reducing the face-to-face meeting in the fall to one rep from each region. This is being proposed as a cost-cutting measure. This may require a change in the ACPE governance manual that requires two representatives per region.
- A task group has been formed by the Board to review the governance manual of the national organization. They are charged with looking at ways to streamline, cut costs, reduce duplication, and increase efficiency. It was stressed that all of this is in the proposal stage and no action has been taken. The membership at large will have an opportunity to respond as the process continues.
- The Foundation (FCPE) consumed much of the conversation at the last Board Meeting. They have done well in raising the money for the move of the national office. However, they have not become self-sustaining yet and ACPE is supplementing its income. There is some anxiety over how long this will continue. The relationship of FCPE with ACPE is complex and not yet clear.

- iv. The issue of a third term for Jenny Lannom on the Board of Reps was discussed. She is involved in some work for the Board that will extend into the next term. The Regional Director will recommend to RANC that our region align our regional governance manual with that of the Bd. Of Reps. (2 yr. terms, and can succeed themselves for two additional terms.)

3. Business

- a. **Motion:** That Doug Watts write a letter to the Board of Representatives stating that our Region strongly objects to the Board being reduced to one-half of its size for the fall 2010 meeting. This does not reflect the representative nature of our organization and does not comply with the governance of ACPE, Inc. Theo Stewart moved and Carolyn Barksdale seconded. Motion passed.
- b. **2010 Regional Meeting:** Carolyn Barksdale presented the schedule for the upcoming Regional meeting in Austin in September, 2010. Several recommendations were made, especially contacts for persons to participate on the Seminary representative panel. Our purpose is to engage these seminary reps in dialog around how we can best serve them as they educate seminary students.
- c. **Motion:** Doug Watts made the motion, "That our governance manual be amended to add a clinical member and a seminary representative to being voting members on the Leadership Council." Don Breland moved; Jenny Lannom seconded, motion passed. This will be implemented by the Regional Chair requesting input from the region and then appointing these persons for remainder of 2010. RANC will be asked to fill these positions starting in 2011.
- d. **Distinguished Service Award:** A question was raised regarding the criteria used to select the person honored. There is a need for a more formal list of criteria to be used in the selection process. One element should consider service to the region after formal retirement.
- e. **Emeritus Supervisors:** A review of those eligible supervisors was made. All persons who meet the criteria will be presented to the national office for official designation.
- f. **Vacancies for the 2011 Regional Leadership Roster:** Bill Carpenter noted all of the positions that will come vacant in 2011.
- g. **Historian:** Discussion centered around setting up an archival committee to gather historical materials for the region. This is currently established in our governance manual as a historical network. This will be brought up at the regional meeting and people requested to serve on this group.

4. Conclusion – The meeting was adjourned at 3:30 PM.

Respectfully submitted,
Don Breland