

**ACPE Southwest Region
Regional Meeting
November 17, 2006
Tampa, FL**

- 1. Call to Order—Carole Somers-Clark**

The meeting was called to order at 9:37am.
- 2. Welcome and Introduction—Carole Somers-Clark**

Members introduced themselves to each other and first-time attendees were welcomed. Carole introduced Lee Ann Rathbun as the SWR Secretary fulfilling Marty Aden's unexpired term since Marty has moved to a different region.
- 3. Regional Director's Report—Bill Carpenter**
 - The student unit reports do not need to go to Bill but must go directly to Budget & Finance Chair Michael Doane.
 - Hope all are making use of the SWRACPE website for up-to-date information.
 - Thanks for the opportunity to serve in this role of RD.
 - Bill is working on keeping up with e-mails & communication within the Region. If you are new to the Region and haven't heard from Bill or if your information has changed, then make sure he has your updated information.
 - Bill is working on updating a list of people from this Region who are currently in the certification process.
 - Bill has made some visits to centers around the Region and is working on getting around to everyone eventually.
 - As part of the strategic plan, we want to increase the number of centers in the Region, ie. in Little Rock and in Hot Springs, AR.
 - We currently have SISE's meeting regionally on a quarterly basis and Bill wants to continue to support those events happening.
 - Cultural sensitivity is another issue we continue to address as a Region in general and specifically in our curriculum development.
 - Let me hear from you what you need.
- 4. Strategic Planning Task Force Report—Lerrill White**
 - Lerrill reviewed the regional strategic planning process which began with small groups of SWRACPE members meeting at the Feb '06 Regional conference.
 - Carlos Bell collated the material from those groups and José Cedillo put it on a grid so all the issues could be reviewed.
 - The task force kept winnowing down the information to the primary issues that emerged.
 - The task force wanted to make sure everyone is aware of the proposed mission & vision statements of the Region and so those are included in the task force report.
 - Lerrill reviewed the proposal from the task force which includes five primary items: 1) develop and nurture relationships to centers of theological education, 2) encourage a culture of caring among Supervisors in the Southwest Region, 3) increase awareness and develop pastoral and educational responses to the rapidly growing faith and ethnic diversity among us, 4) identify and develop potential contexts and sites for new centers and 5) create "evangelistic" spirit for CPE especially in the recruiting and development of new Supervisors.

--In reference to the first strategic plan initiative, a representative from the University of Dallas attended the national ACPE meeting & a representative from Oral Roberts is here at this SW Region meeting.

--In reference to the second initiative, there was some discussion about the possibility of equalizing regional meeting expenses. Some other regions have instituted this practice to make sure that all have opportunity to attend regional meetings.

--We realize that we have people in areas in LA, AK & NM and would like to figure out ways to come together for more fellowship & continuing education. This already is happening with the SISE's in their quarterly meetings but not much beyond that.

--Members of the Strategic Planning Task Force: Doug Watts, Carolyn Barksdale, Jose Cedillo, Wayne Menking, Oliver Lee, Lerrill White & Bill Carpenter.

5. Board of Representatives Report—Linda Wilkerson

--Bill Scrivener became the ACPE President-Elect at this meeting due to Joan Hemenway's resignation.

--The Southern Medical Association wants to consult with ACPE re. help with how to address spirituality w/patients.

--Teresa did research & we are indeed losing supervisors as an organization & for self-preservation we must have a succession plan.

--There are 19 Center vacancies w/out any supervisors right now across the US.

--ACPE will bill the regions a governance surcharge. The total amount is \$9400 which would be split between all of the regions. Most likely for SW Region the amount will be around \$1500 which will be billed in Dec.

--Capital improvements in the national office are currently happening.

--The Board is encouraging all committees & commissions to do more business by conference call.

--There is an ongoing task force working on possible name changes for ACPE.

--The Spiritual Care Council, which is formerly the Council on Collaboration, is finding more ways to collaborate & to do some fundraising among the cognate groups involved.

--Beginning in 2009, the annual meetings will be moved back to the Spring; the Fall is way too heavy for the work demanded from the national office to close the books by year-end. The travel industry is pretty much the same in terms of costs for meetings in either season.

--So, the 2009 meeting will be in Spring as a joint meeting w/APC in Orlando.

--The Board received a report from the Certification Review Team (CRT) pilot project.

--The Board contracted with a firm to do a feasibility study on our fundraising projects.

--The Board did not resend the motion made at the Spring '06 meeting re. Centers offering CPSP & ACPE credits no longer being accredited by ACPE.

6. Standing Committee Reports

1) **Accreditation** – Karrie Oertli

THANKS to reviewers: Robin Aplet, Carolyn Barksdale, Leo Blanchard, Jeff Hoppe, Paul Robertson, Karrie Oertli, John Teer, Michael Schirmacher, Melissa Walker-Luckett.

- ❖ **Currently are 38 Centers (includes one cross-regional system component)**
 - R.C. Freedom Ministries is in Candidacy status
 - East Jefferson General Hospital adds Supervisory CPE to Candidacy status
- ❖ **2006 Southwest Region ACPE Accreditation Issues Resolved**
 - Southwest Region is free of notations
 - OU Medical Center Called Review—no notations given by Accreditation Commission
 - Valley Baptist Medical Center—notations removed
- ❖ **2006 Ten-Year Site Visits**
 - None
- ❖ **2006 Request for Candidacy**
 - *R.C. Freedom Ministries, Inc.*
 - Candidacy granted for accreditation for CPE (Level I/Level II).
 - *East Jefferson General Hospital*
 - Supervisory CPE added for Candidacy for CPE (Level I/Level II).
- ❖ **2006 Five-Year Reviews Completed/Continued Accredited Membership**
 - *Baptist Health System—San Antonio, TX*
 - *CHRISTUS Spohn Corpus Christi—Memorial, Corpus Christi, TX*
 - *Hillcrest Health System—Waco, TX*
 - *Huguley Hospital—Fort Worth, TX*
 - *St. Luke's Episcopal Hospital—Houston, TX*
- ❖ **2007 Ten-Year Site Visits**
 - *Methodist Healthcare System, San Antonio, TX*
 - *Presbyterian Healthcare Services, Albuquerque, NM*
- ❖ **2007 Five-Year Reviews**
 - *Baylor Health Care System, Dallas, TX*
 - *Children's Medical Center of Dallas, Dallas, TX*
 - *Harris Methodist Health System, Fort Worth, TX*
 - *Methodist Hospital, Houston, TX*
 - *US Army CPE Center, Ft. Sam Houston, TX*
 - *UT M.D. Anderson, Houston, TX*
- ❖ **Accreditation Commission Issues**
 - *2007 regional meeting panel about working with administrators*
 - *Opportunities for international CPE with current accreditation structure*
 - *Encouraging new ways of doing programs of CPE*
 - *Provisional approval required prior to the beginning of a satellite unit (no credit will be granted for students beginning/completing an unauthorized unit of CPE)*
 - *Expect a letter from the Accreditation Commission regarding types of CPE offered*
 - **Annual reports are due January 15, 2007!**
 - *Welcome new Southwest Region Accreditation Committee Chair, Melissa Walker-Luckett*
- b. **Budget & Investment** – Presented by Bill Carpenter in Michael Doane's absence

--The report from B&I including the proposed 2007 budget was distributed at the meeting.

- A question was brought up in the discussion about what happens with the surplus funds from the Region? Those funds are turned back into investments.
- Much appreciation expressed for the well-written, easy-to-read report.
- The proposed 2007 budget will be available on the SWRACPE website.
- Ruth Schulenberg made the motion to approve the proposed 2007 budget; Jenny Lannom seconded.

c. Certification – Susan Nance

- Susan recognized and congratulated the three SW Region members who were granted Associate Supervisor at this meeting in Tampa—Bill Hawkins, Ken Ramsey, and David Hormenoo.
- She gave a report to the Commission on how the new pilot is going re. the certification committee not giving feedback immediately after the certification appearance when the candidate is not granted their request. There are pro's and con's that have been identified in this practice so far.
- Please read your 2005 Certification manuals. The certification process has changed.
- The Certification Commission is working on how to better support supervisory training supervisors.

d. Nominations—Ruth Schulenberg

- Efforts are being made as a work in progress on integrating our practice of nominations and lengths of terms with the policies in the regional governance manual.
- Ruth recommends Steve Goss for new chair of Nominations.
- The SWRACPE website will post the updated roster of regional leadership and open positions for nominations to be voted on at the next regional meeting in Feb. in San Antonio.

e. Racial/Ethnic Multicultural— Presented by Sam Naidoo in Vitek Nowosiad's absence

- José Cedillo was presented as the nominee for next chair of REM to be confirmed at the next regional meeting in Feb.
- Cindy Graber has been added to the committee to fill an existing opening.
- Next REM conference is Feb. 1-3 in Indianapolis; scholarship applications are due Dec. 1st.

7. National Officers

a. Standards—no report

- Jacob Atuahene-Nsowaah was present in Tampa earlier this week to meet with the Standards Committee but did not submit a report for this meeting.

b. Professional Ethics – Mary Stewart Hall's report was distributed as follows:

- 1) The Commission met with two ACPE Supervisors and removed their sanctions.

- 2) Learning from #1: If you are involved in a complaint (or another situation) in which your institution's attorney is involved, be aware that this is their attorney, representing their interest and not yours. You are encouraged to retain your own attorney to protect your interests.
- 3) The Commission recommended to the Board and they approved a pilot project "for ethical accountability through a joint ACPE-APC Professional Ethics Commission." The ACPE Ethics Commission will meet in the spring of 2007 to engage in conversation about details of this project. The nine members of the Commission and nine additional ACPE colleagues will be trained in this new process. More on this at our regional meeting in San Antonio.
- 4) There are no active complaint processes in the SWR.

8. Old Business

a. Regional Meeting—Carlos Bell

Dates: February 22-24, 2007
 Location: Saint Anthony Hotel, San Antonio, TX
 Theme: *"The Heart of Multiculturalism: Challenges and Implications for Clinical Pastoral Ministry"*
 Speakers: Mexican American Cultural Center
 Focus: To address multicultural competency and awareness in pastoral ministry.

b. National Meeting—Carlos Bell

Dates: October 24-27, 2007
 Location: The Adolphus Hotel, Dallas, TX
 Theme: *"Connecting in a Culture of Complexity: Supervision in the 21st Century"*
 Speakers: Carol Pierce (Personality), Nancy Ramsey (Theology), and Elizabeth Conde-Fraizer (Education)
 Focus: To address theology, education, and personality as it relates to the 21st century.

Carlos issued a plea for help for anyone interested in assisting with the planning and hosting of the national conference in Dallas. He invited all who are interested to attend a planning committee meeting at 7am. tomorrow in the Cormorant room.

9. New Business

Approval of the Feb. 2006 Meeting Minutes

A motion to approve was made by Leo Blanchard and seconded by Jenny Lannom.

10. Adjournment

Julian Byrd offered the closing prayer. Meeting adjourned.

Respectfully submitted,
 Lee Ann Rathbun, Secretary