

SOUTHWEST REGION ACPE
MEMBER MEETING
Thursday, October 23, 2008
Richmond, VA
2:30-4:30pm

- I. Call to Order
The meeting was called to order at 2:40pm.

- II. Welcome and Introductions
All members introduced themselves. Carlos extended a special welcome to the first-time attendees and welcomed back to the region Bruce Messinger & Carol McAninch-Prinz. Kathy Turner and Mark Lichterman with Meyerberg Shain from FCPE came as visitors introducing the FCPE and encouraging all to contribute since any donations given through Jan. 31, 2009, will be matched.

- III. Regional Director's Report
Bill expressed his appreciation to members for their support of him as Regional Director and shared his enjoyment of serving the Region in this capacity as RD.

Bill invites comments and feedback about the new website design. There have been a few bugs found in it already but they are in the process of working those out. Please feel free to e-mail Bill any feedback or questions about the website.

Supervisors who are new, returning or have made a move in the Region since the last meeting are: Carlos Sanchez to Harris County Hospital District in Houston; Joe Roberts to Dallas VA; Bruce Messinger to Brooke Army Medical Center, San Antonio; Carol McAninch-Prinz to The Methodist Hospital in Houston; Mary Stewart Hall to Children's Medical Center, Dallas; Ron Lovelace to Seton Family of Hospitals, Austin; Evans Mulima to Presbyterian Healthcare Services, Albuquerque; Mirjam Berger to Christus Spohn as Manager of CPE and Michael Doane as Executive Director of Palliative and End of Life Care at Christus Spohn, Corpus Christi.

We bid farewell this year to Michael Schirmacher who has moved to St. Elizabeth's Hospital in Washington, DC and to Celsa Ayala-Coloma who is at the VA Medical Center in Atlanta. Dave Jenkins has announced his retirement from MD Anderson scheduled for Spring, 2009.

Baptist Hospital in Little Rock, AR, is now a satellite center of Integris Baptist Medical Center, Oklahoma City. Bill Carpenter is currently supervising a CPE unit in Little Rock 3 days per week. Carolyn Barksdale & Tom Daugherty are starting a satellite center at Ft. Bliss in El Paso. Joe Gross is contracting with Vitas in Ft. Worth. Bill Carpenter visited a hospital in Muskogee, OK that is interested in beginning CPE. Gene Huffstutler and Bill made a visit to a women's correctional facility in South Louisiana regarding the potential of starting CPE there.

IV. Personnel Committee Report—Lerrill White

A year ago the Personnel Committee met with Bill in person and reviewed goals for the year. The committee met by phone again this Fall with Bill. It is apparent that he has been doing an excellent job and the Leadership Council has voted to renew his contract. The committee developed a survey to hear back from SW Region members their feedback on Bill's performance. Mark Hart explained the online survey and requested that all members please complete it by November. Lerrill expressed appreciation for the work of the Personnel Committee members which includes Mark Hart, Jenny Lannom, Michael Doane and Lerrill White, chair.

V. Board of Representatives Report—Mark Hart

The Board just completed a very productive, challenging meeting. The Board moved forward with transferring money from the ACPE endowment to the FCPE. This created much conversation to get our minds around who we are as an organization in relationship to FCPE. The Board is encouraging each region to include a seminary representative on the Leadership Council. There were 7,000 CPE units recorded nationally. On record, there are 30 openings for supervisors but that number is underreported. Several centers are closing due to that issue. We have not been encouraging CPE students to become student members of ACPE but would like to do that in order to generate interest in ACPE early and for the revenue stream.

There is a New Generations project developing to help get CPE established in different areas and contexts for ministry, ie. Africa. The Board looks forward to using FCPE funds toward that project.

There is a Facilities task force that is looking at the space problem that is currently existing with facilities at the ACPE office & considering space for the FCPE. They will be studying the possibilities of relocating and/or sharing space with other cognate groups.

The region did nominate Julian Byrd for the ACPE Distinguished Service Award. Another name was submitted to the Board but neither candidate has been contacted, yet, so the result has not been announced.

The SW Region Governance Manual will be submitted to the Board at the Spring 2009 meeting. The primary change in the Governance will allow us to have 4 persons in each of the three classes for the Certification & Accreditation Committees which will begin in 2010.

VI. Standing Committee Reports

a. **Accreditation**—Paul Robertson (reporting on behalf of Melissa Walker-Luckett)

Paul reviewed Melissa's written report:

In the region we have:

2 Centers up for Re-Accreditation in 2008

- One has been reviewed (St. Joseph in Bryan, TX) and will be presented at the Fall meeting in Richmond
- One will be reviewed in November (Harris County in Houston, TX) and will be presented at Fall Accreditation meeting (we will meet even if there is no ACPE meeting in fall 2009)

1 Candidate Center is being reviewed in December for Accredited Membership (R.C. Freedom Ministries in San Antonio, TX)

We had **1 Five-Year Review in 2008** – Oklahoma Heath Center CPE Institute (Oklahoma City, OK)

We had **3 Centers Add Supervisory Training in 2008**

Covenant in Lubbock, Bob Powell, ACPE Supervisor –

- Granted by Commission

Christus Spohn in Corpus Christi, Mike Saxton, Mirjam Berger, Michael Doane, ACPE Supervisors

- provisional by Region;
- Provisional Approval by Commission;
- Reworking the materials

Harris Methodist Health System in Ft. Worth, Ed George, Guy Sawyer and Steve Goss, ACPE Supervisors –

- Granted by Commission

Centers with Contract Supervisors:

- Hillcrest Medical Center, Tulsa, OK – Richard Dayringer Contract
- OU Medical Center, Oklahoma City, OK – John Thomas Contract
- VITAS Hospice, Ft. Worth – Joe Gross
- VA San Antonio – Looking for someone

New satellites granted provisional approval/or going to commission:

- Oshner Satellite of McFarland – New Orleans
- Baptist Hospital in Little Rock, AR a Satellite of Integris in Oklahoma City, OK

In 2009 SW Region has:

1 Five Year Review – Seton in Austin, TX

6 – 10 Year Reviews:

- Hillcrest Medical Center, Tulsa, Oklahoma;
- Jefferson Regional Medical Center, Pine Bluff, Arkansas;
- Scott & White, Temple, Texas;
- The McFarland Institute, New Orleans, Louisiana; (postponed from 2008)
- VA North Texas Health Care System, Dallas, TX;
- VA Medical Center, Alexandria, Louisiana;

1 – Candidate Center being Reviewed for Accredited Member

- East Jefferson General Hospital – New Orleans, LA
-

Karrie Oertli reported that the Accreditation Commission lessened the number of units for Centers to complete in order to be moved from Candidate to full accreditation (2 instead of 4 effective immediately). The Commission did this so that we can move forward with establishing new centers more quickly. It is now possible to create a single placement to do a unit outside of a center's immediate context. Centers now don't need to be closed when they do not have a supervisor but can be moved to a new status—"inactive". Karrie expressed appreciation for comments from regional members on the study documents of the manuals.

The changes that will be implemented in the 2010 manuals will hopefully streamline the work and process of site reviews. Christus Spohn is considering doing CPE in Mexico, which will be considered by the New Generations Project of which Karrie is the Chair.

b. **Budget and Investment**— Bill Carpenter (in Michael Doane's absence)

The B&I Committee is proposing a deficit budget of -\$8,589. The Leadership Council passed a resolution that there be a 10% cap on the deficit of the budget.

Motion 1: Move that the Leadership Council review the budget and assess in order to consider including the \$5,000 gift to FCPE.

Made by Carole Somers-Clark, seconded by Bob Powell, & passed unanimously.

Motion 2: Move that the proposed 2009 budget be approved by the membership.

Made by Gene Huffstutler, seconded by Jane Mauldin and passed.

c. **Certification**— Kofi Adzaku

Congratulations to John Opiyo who was granted Associate Supervisor status at this meeting.

The region has the following statistics of our supervisory education:

<u>Level</u>	<u>Female</u>	<u>Male</u>	
Readiness	3	5	
Candidacy	3	3	
Associate	3	2	
Total	9	10	= <u>19 in process</u>

The Certification Committee has moved to doing a conference call with the Supervisory Candidate & his/her Supervisor after each committee appearance. The Committee is also considering how to incorporate new uses of technology in certification. The Committee has asked Leadership to consider our region providing financial support for students in Supervisory Education. Certification Commission is considering a policy of extended leaves of absence due, for instance, to long-term illness. There will be a regional certification meeting the 1st week of March that will include training for reading position papers. The training will be provided again at the next regional meeting. If you are interested in the training, please contact Kofi. The Committee is looking at our process when the theology paper is made part of the Candidacy appearance.

Carol Somers-Clark acknowledged the fact that Ron Somers-Clark and the supervisory faculty at Children’s Medical Center in Dallas have had a very successful supervisory education record, with 6 supervisors certified. She suggested that in the future we make note of centers with strong track records for training within the Region.

d. **Representation and Nominations**—Steve Goss absent

No report

e. **Racial/Ethnic Multi-Cultural**— Carlos Bell gave update

Cindy Graber will become the new REM Chair in 2009 and she will be accepting applications for scholarships to the REM. The SW Region is

planning to host the 2010 REM conference in San Antonio. The Region is in consultation with Harry Simmons & the national REM Committee about the conference planning. We have submitted resources for the national REM Committee to consider in their planning. Harry will be meeting with the program planning group and will be in touch with us about how they want to proceed as far as any assistance needed with arrangements.

VII. National Officers

a. **Standards**—Leo Blanchard

Standards Committee is serving as the clearinghouse for all the feedback that has come back regarding the manuals. We received 50 pages of feedback so far which seems to indicate the increased interest and involvement of the membership. We are now using the term SES—Supervisory Education Student—instead of SIT. There has been much discussion about the materials required at the Readiness stage—pre-certification process. All the glossaries will be combined into a “Definition of Terms” document. The Common Standards for Pastoral Care are being integrated with the Level II Outcomes—this will be proposed as a new change.

b. **Professional Ethics**—Doug Watts (in Mary Stewart Hall’s absence)

Michael Doane is the incoming Professional Ethics chair starting in 2010.

The written report was distributed:

- I. The main business of the Professional Ethics Commission this fall was:
 - a. Planning of and conducting a workshop entitled “Ethics R Us: Collegial Responsibility and Accountability”
 - b. Hearing about and reviewing the Pilot Project Ethics Process
 - c. Working on revisions for the 2010 Professional Ethics Manual
- II. Future Workshops include the following topics:
 - a. 2010 Managing Extremely Wounded Students
 - b. 2011 Dual Relationships
- III. Pilot Project
The PEC will determine by the fall of 2009 whether or not to proceed with the pilot project. This is the joint process that is now in effect for the Association of Professional Chaplain and ACPE, Inc. If you are not familiar with this please get familiar with this process. The information about this process is on the ACPE website. Also, please update your Student Handbooks to reflect the changes. For most of you,

this will take only a couple of name changes. Should you have any questions, please call or e-mail Mary Stewart Hall (214-456-2822; mary.stewart.hall@childrens.com)

IV. Professional Ethics Manual

As you know, the PEC Manual is being updated. Changes to the Manual will be made for the scheduled 2010 debut. However, since we are still evaluating the Pilot Project, there are no additional changes to report at this time.

V. Other Information

Teresa Snorton reported that there have been eight inquiries made since the PEC met last spring. Of these eight inquiries, one was referred to another ACPE Commission; two person did not respond to Teresa after she sent them the required form to be filled out. The five remaining inquiries moved to complaints. One of these was resolved. The four others are in process. Remember, the five complaints that are in process may involve only members of APC or only members of ACPE or persons who are members of both ACPE and APC

Respectfully submitted,
Mary Stewart Hall

VIII. Old Business

- a. 2009 Regional payment to ACPE Foundation
Discussion related to this item in B&I report.

IX. New Business

- a. State of the Region—Carlos Bell

As Carlos' last regional meeting as Chair, he provided some of the highlights of events in our region through the last few years. At the meeting in Hawaii, the Region voted to create a strategic planning task force which did an excellent job in developing the strategic plan for the Region. This plan has enabled us to carry out some creative ventures such as supporting SIT consultations, etc. From now on, the Regional Chair, in conjunction with the Leadership Council, will be implementing the work of the strategic plan. In 2007, the SW Region hosted the ACPE conference which was very successful. Hiring of a new Regional Director was guided by Carole Somers-Clark and the Personnel Committee who did well leading our visioning process as a Region regarding what we hoped for from the Regional Director position. Carlos received the honor this year of being chosen as one of the Supervisors interviewed for the "Supervisory Wisdom" project. Carlos expressed much appreciation for the support he felt from regional members during his candidacy for ACPE President and after the death of his father.

- b. Spiritual Care Collaborative Summit, Orlando, Feb. 1-4, '09
www.spiritualcarecollaborative.org
- c. 2010 REM Invitational, San Antonio, Feb. 4-6, 2010
- d. 2009 SW Region Meeting—Doug Watts
This is currently being planned for the last weekend of Sept. in Albuquerque. Please offer suggestions to Doug for program topics.
- e. SW Region Distinguished Service Award
- f. Approval of the Feb. 2008 SW Region Member Meeting minutes
Motion 3: Move that the Feb. 2008 minutes be approved with one correction under the Standards section.
Made by Karrie Oertli, seconded by Leo Blanchard

February 2008 Minutes stand corrected.

- X. Adjournment
The meeting was adjourned after Carlos invited Ron Somers-Clark to offer final words after recognizing his excellent work in training 6 supervisors through the certification process.